



MOOLOOLAH STATE SCHOOL

ACTION PLAN resulting from DISCIPLINE AUDIT conducted on July 28, 2014

RECOMMENDATIONS	ACTION	PERSON RESPONSIBLE	TIMELINE
Establish a schedule where the SWPBS committee meet regularly to reflect on the current processes and subsequent audit report to determine priorities for the development of agreed, whole school strategies for action. Enhance the implementation with regular staff member input and sharing of information.	<ul style="list-style-type: none"> fortnightly 20 minute committee meetings 	SWPBS Coach	In place immediately
	<ul style="list-style-type: none"> 15 minutes allowance at fortnightly general business staff meetings 	SWPBS Coach/Chair General Staff Meeting	In place immediately
	<ul style="list-style-type: none"> One longer SWPBS meeting at the beginning of every term to discuss the agenda for the term. (Wednesday possibly) 	SWPBS Coach	In place immediately
Develop a Professional Learning Plan to ensure that ongoing professional development for teachers and staff members are translated into effective and	<ul style="list-style-type: none"> Using the data as reference point determine professional learning required that will support newly appointed staff and continuing staff for the following year. 	Whole staff	Student free day Term

<p>consistent practice in the classroom and that certain expectations are non-negotiable for consistency.</p>	<ul style="list-style-type: none"> • Determine resources and visuals necessary for consistent practice to occur across the school. • Share data that has been analysed by the team at general staff meetings to determine school-wide expectations and non-negotiables. 	<p>SWPBS team</p> <p>SWPBS team</p>	<p>Fortnightly meetings.</p> <p>Once a term.</p>
<p>Develop a whole school set of sequential steps of behaviour expectations for visual display in every classroom to ensure consistency.</p>	<p>Non-negotiable: Teacher display of traffic lights or similar. (Must be displayed in each class room.)</p>	<p>All class and specialist teachers</p>	<p>In place immediately</p>
<p>Develop clarity around what constitutes minor and major behaviours by engaging in regular robust discussions.</p>	<ul style="list-style-type: none"> • SWPBS committee to develop a draft of Minor and Major behaviours. • All staff to be consulted regarding the list. • A sequential set of steps to be displayed in all classrooms. 	<p>SWPBS committee</p> <p>All staff</p> <p>All teaching staff</p>	<p>Term 4, 2014</p> <p>Term 4, 2014</p> <p>In place immediately</p>

	<ul style="list-style-type: none"> Relief and contract staff to be informed through induction of the class and school expectations. 	Relief and Contract staff	In place immediately
Ensure the processes and protocols of entering positive, minor and major behaviour incidences of behaviour are implemented and the data is entered into OneSchool regularly.	<ul style="list-style-type: none"> All teaching staff to be trained in using the OneSchool dashboard. All staff, including relief and contract staff to be trained in the entering of behaviour data into OneSchool. 	Principal SWPBS committee	As necessary - Thursday As necessary
Use behaviour data for committee decisions with whole school, group and individual issues.	<ul style="list-style-type: none"> Analysis of behaviour data to occur each term Feedback to staff/students/parents 	SWPBS committee/teaching staff Teaching staff and principal	Once each term Newsletters, Parade, Website, individual and class
Develop teaching staffs' ownership and data literacy skills by using the class dashboard. Teachers will use it in order to monitor student achievement, attendance and behaviour, independently and frequently.	<ul style="list-style-type: none"> Class teacher introduction to the dashboard through one-on-one professional learning 	Principal	Once each term.

<p>Enhance student engagement and a sense of pride and purpose in the classroom by establishing whole school expectations for bookwork, as well as, displaying current student work, visually appealing posters and resources.</p>	<p>Invite suggestions from staff to build a sense of pride in the 'Mooloolah Way'.</p>	<p>Whole staff</p>	<p>In place immediately</p>
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