

MOOLOOLAH P&C
AGM 2013

MARCH 20, 2013

PRESENT: Selina Stewart, Jess Parry, Kylie Gillespie, Vanessa Hayman, June Lewis, Michele Brown, Ty Douglas, Jaclyn Lewis, Shona Hume, Lisa West, Michelle Lencz, Belinda Mewes, Dawn Osborne

APOLOGIES: Sally Gassner, Jenny Wilson, Marlee Christie, Rachael Muller

Meeting opened at 7.10pm by Jess Parry, Acting out-going President; Jess welcomed all newcomers.

Business Arising From Last AGM Meeting, 2012

- **AGM 2012 Minutes:** The minutes circulated and read omitted to include attendances and apologies but these were added as per the records. Michele Brown moved that the amended minutes be accepted as true and correct, Jess Parry seconded, all carried.

PRESIDENTS REPORT

No report to read.

TREASURERS REPORT see attached

- All accounting paperwork was returned from the auditor and the Audited Financial Statement provided. All records were reported in good order and signed off by Debbie Gillingham (Auditor).
- Cheque account has \$12,058.88 at February 28 2013. Term deposit now stands at \$10574.41.
- Vanessa acknowledged the team and great work of the P&C Executive 2012 and reminded everyone that about \$53,000 was handled throughout the term of this Executive! Vanessa made special mention of Leanne Lynch for all her behind the scenes work in assisting the Treasurer.

Vanessa moved that the minutes from November report are true and accurate. Shona Hume seconded and all carried.

PRINCIPALS REPORT see attached

Copies of the report were distributed and read. Michele Brown reflected on five specific areas:

- **School and Community Partnerships:**
 - Michele acknowledged the great working relationship she had with the 2012 P&C executive and thanked them.
 - Michele noted the enormous amount of fundraising that was carried out by the P&C, well supported by the Outside School Hours team. Michele thanked all involved, especially Executive and their families. Michele mentioned that there was an ongoing need to build the team so it becomes bigger and stronger, not just within the executive, so that more support and assistance is readily available.
 - Michele described activities that proactively marketed the school in the community and thanked their participants, including Kindy visit, newspaper articles, Retirement Living visit, X-Factor, Homework Club, new chaplain appointment, Guidance Officer reduced visits, OneSchool introduction.
- **School Curriculum:**
 - Teaching staff did professional development in First Steps Reading and Numeracy; some staff obtained their Digital Pedagogical Licence through mentorship of Donna Aspinall;
 - English, Math and Science were the first three Key Learning Areas introduced in 2012 as part of implementation of the Australian Curriculum; staff met in May with colleagues from the Glasshouse Coalition to moderate on the second unit of English

- Teachers have adapted well to the significant change, supported by Regional Office.
- **Teaching Practice:**
 - the school's second Teaching and Learning Audit was carried out. Since the 2010 Audit, the school has continued to develop effective data practices. With the whole school data plan, with specific directions in terms of data to be collected systematically, teachers are better aware of how to analyse data to improve teaching practice.
 - Each year teachers update their Performance Development Plans with their goals and aspirations.
 - Both the Teaching and Learning Audit and the School Opinion Survey confirmed that staff members consider the professional and personal relationships within the school as positive.
- **Principal Leadership & Capability:**
 - Commitment to student success: staff members report significant improvement in student performance outcomes for individuals as evidenced in 2012 NAPLAN results and the school's achievement records.
 - In 2012, Michele continued her own learning, enrolling in two further subjects in the course of attaining a Masters degree.
- **Other**
 - School Wide Positive Behaviour Support continues to be enacted consistently across the school, with good outcomes in student behaviour. During second break, students who have difficulties interacting in the bigger playground can visit Mrs Davidson's and Mrs Blight's room to read, play board games or participate in art and craft activities.
 - Prep furniture was replaced 2012. The Senior Playground was completed. A new hall stage and more tables, cutlery, crockery and tablecloths were purchased so that the hall can now be used for community events.
 - A tree maintenance program in 2012 required a number of gums to be removed for safety. To ensure safety of the students, and teachers and their cars, the gums will be replaced on an annual basis. Mooloolah Valley Waterwatch is providing input to suitably regenerate the gardens.

Michele Brown moved that the Principal's report for 2013 is true and correct, Belinda Mewes seconded and all carried.

OSHC see attached

- Numbers have been steady through 2012 and up lately.
- Changes have been progressively made over the past year, with new resources and homework programs implemented.
- Active after school programs were well received and attended through 2012 and now in 2013.
- Position descriptions have changed, jobs advertised and positions filled since start of 2013.
- Staff have been involved in online training.
- Belinda thanked the entire Outside School Hours Team and the P&C Executive for all their great work.

Belinda Mewes moved that her report be accepted. Michele Brown seconded. All carried.

GENERAL BUSINESS

- **ELECTION OF OFFICERS:** Michele Brown declared all P&C executive positions null & void and announced that "now we move into the election process with excitement".
 - **PRESIDENT:** Sally Gassner was nominated by Shona Hume. Vanessa Hayman read a note from Sally stating that she was prepared to return as President. Michele moved a motion. All in favour. Carried.

- **VICE PRESIDENT:** Jess Parry was nominated by Shona Hume for position of Vice President. Kylie Gillespie seconded. Jess accepted the position.
- **TREASURER:** Vanessa Hayman was nominated by Shona Hume. Lisa West seconded. Vanessa accepted and stated that Leanne Lynch is pleased to remain as assistant treasurer. All carried.
- **SECRETARY:** Jaclyn Lewis was nominated by Shona Hume as Secretary. Kylie Gillespie seconded Jaclyn accepted. Kylie Gillespie offered to assist Jaclyn by being Minutes Secretary. All carried.
- **FUNDRAISING OFFICER:** Shona Hume nominated Selina Stewart. Michelle seconded. Selina accepted.
- **TUCKSHOP CONVENOR:** Shona Hume nominated June Lewis, Selina seconded. June accepted.
- **UNIFORM SHOP CONVENOR:** Rachel was nominated by Shona Hume. Rachel has messaged that she would accept the position. All carried.
- **BANKING OFFICERS:** Kylie nominated Lisa West and Rickie Scott to return to these positions. Selina seconded. Lisa and Rickie accepted.
- **CHAPLAINCY COMMITTEE:**
 - **PRESIDENT, SECRETARY AND TREASURER:** Vanessa Hayman and Dawn Osborne were nominated by Selina Stewart to share these positions. Jess seconded. Vanessa and Dawn accepted.
- **PUBLICITY OFFICER:** Michele Brown nominated Kylie Gillespie to return in this position. Jess Parry seconded. Kylie accepted.
- **P&C Qld Office Member (previously QCPCA):** Vanessa suggested that Leanne Lynch may be agreeable to sit in this position as needed. All carried.

Michele Brown thanked the old Executive and welcomed the new Executive.

AGM 2013 was declared meeting closed 7.59pm.