Mooloolah State School P&C Committee - Monthly General Meeting

16 October 2013  6.08pm meeting opened  Mooloolah State School

Meeting called by  P&C Vice President, Jess Parry
Type of meeting  Monthly Parents & Citizens Meeting
Chairperson  Jess Parry
Note taker  Kylie Gillespie
Attendees  Jess Parry, Vanessa Hayman, Michele Brown, Belinda Mewes, Jenny Wilson, Selina Stewart, Kylie Gillespie
Apolgies  Sally Gassner, Michelle Lencz, Rachel Muller, June Lewis

Agenda Topic: Guest Speakers

Guest Speaker  Chappy, Mark
Subject  Chaplaincy involvement in MSS

Mark was welcomed to the P&C Meeting. Mark presented to the P&C about the activities he is involved with at MSS as part of the Chaplaincy Program. He has been working with small groups for activities from Prep up to Year 5 and this is working well; there are 5 classes of cooking with Chappy each week in groups of 4 or 5 and the children are eager to be involved. Chappy worked with children and created items for the Mothers’ and Fathers’ Day stalls and are planning next year’s stalls to. The Christmas Show has a special feature item with Chappy as a puppet figure (camel) which is going well. Chappy spends lunch breaks with kids around basketball, table tennis, skipping, etc. He worked with children to pack shoeboxes for the Christmas Child Shoebox Appeal. Chappy has been involved in the garden with Year 3 and 4 students. Coffee morning started last Friday from 8.50am to 10am, and was well received by parents and staff. Chappy has also been attending the front gate and fare-welling students at the end of the day and that works well to engage parents and children. Chappy is involved next week with Professional Development, he is involved annually with SU camps, and takes care of pastoral care issues as referred through the school system. There is flexibility to change activities if necessary as per the needs of children.

Chappy explained that Summer Splash 2013 will be held early in the Christmas break at Apex Park at Mudjumba, with 60 children expected and lots of activities planned. Ruth Zerner from Mooloolah Pharmacy is again generously sponsoring 2 children to attend. Chappy confirmed that we will plan a media submission to express appreciation to Ruth for this generous sponsorship, after the presentation is made at the Christmas Extravaganza.

Agenda Topic: Previous Minutes and Business Arising

Previous Minutes

MOTION: Jess Parry moved that the previous minutes be accepted as read. Selina seconded. All carried.

Action: none  Person Responsible:  Deadline:

INSURANCE: No further action on this matter this month. To be carried over to next meeting.

Conclusions: As previously discussed and decided in a motion in April P&C Meeting, the P&C Assets needed appropriate insurance coverage.

Action: The insurance will be taken out.  Person Responsible: Sally Gassner  Deadline:

LIFE EDUCATION: Michele is still waiting for someone from Life Education to return her call.

Action: Michele will follow up.  Person Responsible: Michele Brown  Deadline: September Mtg

P&C FUND SPENDING: In previous discussion into water bubblers on the oval, Jenny Wilson reported that there has previously been drinking water available on the oval; Tim looked into where there may be pipes and an old tap base. These were located at the bottom of the stairs with a rubble drain. Belinda had a OSHC parent who is a plumber provide a quote to alter the rear of the pool to connect a pump (this may be changed now due to the pool contracts in place); the quote was $8085.00! Vanessa mentioned that OSHC may contribute from their funds, due to their use and activities. It was decided that 2 further quotes should be obtained.

Action: Michele to ask Pam to obtain 2 further quotes for this work.  Person Responsible: Michele Brown  Deadline: November Mtg
OSHC eftpos MACHINE: No further reporting on this at this meeting.

Action: To be updated next meeting.  
Person Responsible: Belinda Mewes  
Deadline: November Mtg

Agenda Topic: Correspondence

Sally Gassner

Received:
- Brisbane Planetarium sent a family pass to be used in a raffle, following on from the school excursion there in Term 3.
- Information was received about a Book Cover fundraising program, which involved no work except to give parents ordering information and they purchase online with a code through which commission is paid to the school at the rate of 10c per book. Book covers are $1.20 each with $3 shipping on each order.
- Bunnings sent a letter, with an offer for MSS to conduct another sausage sizzle on February 2, immediately after start of school. The information night is November 14th. Vanessa explained that it was a valuable opportunity to perhaps raise a further $1000 for next year.

MOTION: Vanessa moved that we accept the offer. Selina seconded.
Action: Vanessa will sign the letter of acceptance and return to Bunnings. Selina will ask Ty Douglas to attend the November 14 Bunnings Information night.  
Person Responsible: Vanessa, Selina  
Deadline: By end October.

Agenda Topic: Principals Report

Michele Brown

NAPLAN: Michele handed out statistics and spoke about the relative gain in NAPLAN achievement throughout the school; it was a very successful year.

Conclusions:

SWIMMING POOL: Michele reported that the swimming pool is now open for business, and all is going smoothly. The first swimming lessons commenced today, and there had been good usage outside school hours. Michele thanked Kylie and the Swim Mooloolah team for her work liaising with community to help make it happen.

ELECTRONIC NEWSLETTER: Michele reported that she has made a decision to go with Austnews, for a new school newsletter format for online newsletter reporting. The Austnews team will be canvassing for sponsorship and the newsletter will commence in 2014.

KIDS MATTER PROGRAM: Michele reported that there had not been a good survey response rate from parents. There was a discussion and some parents reported not having seen the survey. Michele advised them to ask Karen Davidson for a survey.

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Action: Michele will put a notice in the Newsletter to prompt further returns of survey.  
Person Responsible: Michele Brown  
Deadline: November mtg

MOTION: Jess moved that the Principal’s Report be accepted as read. Kylie seconded. All carried.

Agenda Topic: Fundraising Report and Upcoming Events

Selina Stewart

150 YEARS CELEBRATION: Selina is looking for volunteers to help with the food stall at the Mooloolah 150 Years Bush Picnic at the Recreation Ground on October 26, and will ask Pam to put a notice in the newsletter. Shona will organise meat supplies.

Action: Selina to request a newsletter notice.  
Person Responsible: Selina Stewart  
Deadline: This week

DISCO: The disco in August raised about $600, less than usual. The Fathers’ Day stall made $560 profit. The election day BBQ raised $300 profit. Next disco is October 25 and the theme is Red for Daniel.

Action: Jenny will put a notice in the Newsletter to prompt assistance for the disco, and Selina will do disco posters.  
Person Responsible: Jenny Wilson, Selina Stewart  
Deadline: October 18

CHRISTMAS RAFFLE: Selina urged everyone to return sold tickets and to get new books if needed. Vanessa suggested taking books of tickets to the 150 years event with posters; and to put tickets in the butchers and Kennys@Mooloolah.

Action: Selina will organise tickets to go to the businesses mentioned.  
Person Responsible: Selina  
Deadline: Nov meeting

CHRISTMAS SHOW: Selina reminded everyone that the Christmas Show will be on December 10 and she will get busy working on the P&C part of this event after next week.

Action: Selina will begin to focus on this event in the coming weeks.  
Person Responsible: Selina  
Deadline: Nov meeting

ICE CREAM DAY: Selina reported that December 3 will be Ice Cream Day with ice creams $1.

Action: Selina will organise this event.  
Person Responsible: Selina  
Deadline: Nov meeting

MOTION: Jess moved that the Fundraising Report be accepted as read. Jenny seconded. All carried.

Agenda Topic: Treasurers Report

Vanessa Hayman, Treasurer

Discussion:
ACCOUNT BALANCES: Closing balance at end of September is $13,575.37, a slight increase.
CHRISTMAS SHOW FIREWORKS: The full balance of $1072 including GST was paid for this end of year fireworks display. We need to do a letterbox drop in advance of this.  
150 YEAR CELEBRATIONS: A float has been put in place for the disco on the 25th and the 150 Years on 26th.
TERM DEPOSIT: automatically rolled over again for the next couple of months at best interest. Balance $10,831.45.
OSHC TERM DEPOSIT: This term deposit rolled over in September and is linked to automatic renewal. A decision will be made to increase the amount or leave it as is.
MOTION: Jess moved that the Treasurers Report be accepted as read. Jenny seconded. All carried.

Agenda Topic: Uniform Shop

There was no business to report, no report to read.

Agenda Topic: Out of School Hours Care

8.10 – 8.15 pm
Belinda Mewes, Coordinator OSHC

Discussion:

PREP INFORMATION DAYS: Belinda and Michelle Lencz will attend the Prep Information afternoon sessions with information packs about OSHC at MSS.

UNIFORMS: These have been ordered and are awaited. They have been paid for by OSCH.

NEW LOGO FOR OSHC: The service has had a logo developed by a parent and asked to have the logo put on the wall facing the street, at about $300 - $400 cost. This would be promotion as much as identification. There was a discussion about this.
MOTION: Belinda moved a motion that OSHC can go ahead with this logo signage. Jenny seconded. All carried.

PROFESSIONAL DEVELOPMENT DAY: OSHC hosted a PD day yesterday for QCAN with about 30 people attending. The group was impressed with the centre.

NEW LOUNGE: The grant application for a new lounge was unsuccessful.

ACTIVE AFTER SCHOOL CARE: This term netball and swimming are offered. Belinda introduced herself to the new pool management and the managers will be working to being accredited as Active After School Instructors.

SANDPIT: New sand was put into the sandpit, donated by Sue Joseph. Daryl Jennings from the hardware did the work with his bobcat.

150 YEARS: The OSHC team will be involved with the roster for the 150 Years event.

HOUSE KEEPING: The gutters and pressure cleaning need doing. Belinda is awaiting quotes.

CHAIRS: When the PD day was held in OSHC, it was clear that the building does not have enough chairs to host these types of events. Belinda requested that she be permitted to purchase 30 chairs at $38 each, from the OSHC funds.
MOTION: Belinda moved that OSHC purchase the chairs. Jenny seconded. All carried.

MOTION: Jess moved that the OSHC Report be accepted as read. Jenny seconded. All carried.

Action: none

Agenda Topic: Chaplaincy Report

Vanessa Hayman, Coordinator Chaplaincy Committee

Discussion:

BANK ACCOUNT: Bank balance $6,344.19 at last visit, but new balances for end of September available on Friday next. The account expenses continue to exceed income by about $500 per month.

CHAPLAINCY FUNDRAISING
Artwork fundraiser information was sent home. Needs to be finalized by November 4 so that orders can be returned before end of school year. Some classes are doing artwork during school time.

FRIDAY MORNING COFFEE & CHAT: this event was created as a low-key setting for chats and connecting with Chappy. Thank-you to Kym Aldred for doing flyers up. A notice will go in the newsletter.

Action: Coffee & Chat information to go into newsletter.

Person Responsible: Vanessa
Deadline: Next Week
Camp sponsorship for SU Summer Splash has again been generously donated by Ruth Zerner. Information was distributed to children for entry for sponsorship. Thank-you to Ruth Zerner for this generous sponsorship. Ruth is happy to sponsor again next year for 2014 end of year camp.

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<tr>
<th>CHAPLAINCY MEETING:</th>
<th>Next meeting is Friday October 18 at 9.30am. Everyone is welcome, Vanessa urged newcomers to join.</th>
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<tr>
<td>MOTION:</td>
<td>Jess moved that the Chaplaincy Report be accepted as read. Belinda seconded. All carried.</td>
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**Agenda Topic:** Tuck Shop

**Discussion:** NO TUCKSHOP REPORT

**REDUCED SERVICE:** Last meeting it was moved that only first break services would continue for tuckshop, in Term 4. On the first day back, both sessions were provided as children had not brought lunches. Michele suggested that because a decision was made, we should enforce it. There will only be first break tuckshop orders from here on.

**Action:** Michele will speak with June and confirm that only first break tuckshop will continue.  
**Person Responsible:** Michele Brown  
**Deadline:** This week.

**NEW BUSINESS**

**Discussion:**

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<th>150 YEARS MEETING:</th>
<th>Ty Douglas will be asked to attend this meeting tomorrow night, and to enquire about carparking, lighting, hours for children’s dancing, etc.</th>
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<tr>
<td><strong>Conclusions:</strong></td>
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<td><strong>Action:</strong></td>
<td>Jess to ask Ty to attend meeting.</td>
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**ELECTION DAY BBQ:** Appreciation was expressed to Jacqui and Craig for providing this service and raising further funds.

**DISCO:** Belinda was thanked for helping at the last disco.

**GRADUATION:** Jess requested that P&C make a contribution to the Year 7 students meal as there were less than 20 of them. There was a discussion it was decided in a vote this was not necessary. The P&C is paying for the celebration cake and table decoration costs, and providing $500 for the Annelle Cassells Award.

**CHRISTMAS SHOW:** Liz Cox sent an email to Michele about a new format for the Christmas Show. The children are doing their songs but the choir will not be singing carols. There will be a narration of the Christmas Story and there will be many other items involving the various grades. There will be a whole school song at the end of the show. Vanessa noted that there may be some smaller prizes to give away after the major prize draw, e.g. meat voucher, Bunnings voucher, Planetarium voucher.

**Conclusions:**  
| Same food will be provided to 150 years celebrations as previously to Community Day. |
| **Action:** Vanessa will follow through on this.  
| **Person Responsible:** Vanessa  
| **Deadline:** End November  

**CONGRATULATIONS:** A special congratulations was extended to the P&C President Sally Gassner and her family, as the news of the safe arrival of their new baby daughter came through while the meeting was in progress. Everyone is eager to see pictures and learn the baby’s name.

**Adjournment and Scheduling Next Meeting**

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<tr>
<th>9.00 pm</th>
<th>Chairperson</th>
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<tr>
<td>Next Meeting: November 20 2013, 6.00pm, Mooloolah State School Resource Centre</td>
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<td>Meeting Closed: 7.45 pm</td>
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